

MINUTES OF A MEETING OF THE CABINET HELD IN COMMITTEE ROOMS 1/2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON TUESDAY, 27 OCTOBER 2015 AT 2.30 PM

Present

Councillor MEJ Nott OBE – Leader (and Chair)

Councillors:

HJ David
M Gregory
CE Smith
HJ Townsend
PJ White
HM Williams

Officers:

Darren Mepham	Chief Executive
Zak Shell	Head of Neighbourhood Services
Michelle Hatcher	Group Manager - Inclusion
Sue Cooper	Corporate Director – Social Services and Wellbeing
Andrew Jolley	Assistant Chief Executive Legal and Regulatory Services
Mark Galvin	Senior Democratic Services Officer - Committees
Sarah Kingsbury	Head of Human Resources and Organisational Development

780. APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Officers:-

Ness Young – Annual leave
Mark Shephard – Annual leave
Deborah McMillan – Annual leave

781. DECLARATIONS OF INTEREST

None

782. APPROVAL OF MINUTES

RESOLVED: That the Minutes of a meeting of Cabinet dated 6 October 2015 be approved as a true and accurate record.

783. ADDITIONAL ANNUAL LEAVE PURCHASE SCHEME POLICY (PILOT)

The Corporate Director – Resources submitted a report, which informed Cabinet of the proposed introduction of a Policy which allows employees to purchase additional annual leave, and to request authorisation to implement the Policy.

The Head of Human Resources and Organisational Development referred to the Scheme which was attached at Appendix A to the report, and she advised that this had been agreed with the relevant Trade Unions and would assist employees in achieving a more effective work life balance.

The Leader sought clarification from the Officer that in terms of full time staff, the number of days that they could purchase under the salary sacrifice arrangement was either 5 or 10 days.

The Head of Human Resources and Organisational and Development confirmed that this was the case.

RESOLVED: That Cabinet approved a pilot of the Additional Annual Leave policy and agreed to an implementation date of 1 January 2016.

784. MEALS AT HOME

The Leader advised those present that this report had been withdrawn.

RESOLVED: That Cabinet agreed to withdraw the report, and await a more detailed report outlining further potential options in respect of the service moving forward.

785. SCHOOL MODERNISATION PROGRAMME: PROCESS FOR PROCUREMENT OF CONTRACT FOR BRYNMENYN PRIMARY SCHOOL

The Chief Executive presented a report in relation to the above on behalf of the Corporate Director Education and Transformation, the purpose of which, was to inform Cabinet of the proposed appointment of a Project Manager and Cost Manager for the procurement project for the new Brynmenyn Primary School; to seek authority for the Corporate Director – Education and Transformation to determine the appropriate form of contract for the design and build process for the new school, based on the recommendation of the Project and Cost Manager, and to authorise the invitation of tenders for the design and construction of the new school, in accordance with the terms of the SEWSCAP Framework.

The report gave some background information, following which, the Chief Executive advised that Cross Directorate meetings have been held to determine the best way forward regarding the design and construction of the school. Officers have agreed that the preferred option would be to utilise the existing, South East Wales Schools Capital Procurement Framework (SEWSCAP).

He explained that the framework offers the Council a shortlist of 5 contractors who will be invited to submit tenders for the scheme. It was proposed to appoint the successful Contractor for the design of the new school, using an NEC3 Contract.

Paragraph 4.4 of the report then outlined the two Options the Council could consider in terms of this Contract, ie Option A lump sum, or Option C target cost. As a dedicated Project Manager and Cost Manager were required to look after the Council's interest in the Project and manage the NEC Contract on a day to day basis, a separate appointment process would be undertaken to appoint suitably qualified persons to manage the Contract.

The Chief Executive culminated his submission by advising of the reports financial implications shown in paragraphs 7 of the report.

The Deputy Leader confirmed that the proposals in the report conformed with the Council's School Modernisation Programme. He also stated that the Framework offered

the Council a shortlist of 5 Contractors who were interested in the Scheme, and who would be invited to tender for this. He added that the proposal to both enlarge and re-locate Brynmenyn Primary school from its existing site to the site adjacent to Coleg Cymunedol Y Dderwen, would relieve pressure on primary school places in the Valleys Gateway area, particularly at the existing school in Brynmenyn which had reached its capacity in terms of Pupil Admission Numbers. The Deputy Leader further added, that utilising SEWSCAP offered the Authority not only some financial flexibility, but also this framework had been used successfully for the procurement of Coleg Cymunedol Y Dderwen and the new Coety Primary school at Parc Derwen, by way of agreement. The route seeking to be achieved, would also secure best value in terms of the procurement process to secure a Contractor for the changes being proposed.

The Cabinet Member – Communities asked if there was any provision in respect of the proposals for the successful Contractor to employ local people to support the Project, particularly in the form of apprenticeships.

The Leader confirmed that this route had been followed in the procurement of Coleg Cymunedol Y Dderwen school, and such a proviso he felt could be similarly followed with the Scheme subject of the report.

The Cabinet Member – Children’s Social Services and Equalities added that if employing local people where possible was considered, including through apprenticeships, then it would also be beneficial she felt if these included Looked After Children that had progressed through the system.

The Chief Executive confirmed that these proposals could be looked at.

RESOLVED: That Cabinet:-

- (1) Noted the proposed appointment of a Project Manager and Cost Manager for the project;
- (2) Authorised the Corporate Director - Education and Transformation to determine the appropriate form of contract for the design and build process, based on the recommendation of the appointed Project and Cost Manager;
- (3) Approved the use of the SEWSCAP Framework and authorised the invitation of tenders for the design and construction of the new Brynmenyn Primary School, in accordance with the terms of that Framework;
- (4) Noted that an update report advising of the outcome of the tender process and seeking approval to award a contract for the design and construction of the new Brynmenyn Primary School will be presented to Cabinet.

786. INFORMATION REPORTS

The Assistant Chief Executive Legal and Regulatory Services presented a report, the purpose of which was to inform Cabinet of the Information Reports which had been published since the last meeting.

The Deputy Leader congratulated Porthcawl Primary School on receiving a very positive Estyn Inspection report with current performance and prospects for improvement both judged as “good”.

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The Deputy Leader also noted that the school had recently been made a specialist Training Hub by the Central South Education Consortium Service, to share its best practice in literacy with other schools across the region.

RESOLVED: That Cabinet acknowledged the publication of the documents listed in the report.

787. URGENT ITEMS

None.

The meeting closed at 2.45 pm